Programmes Committee

Minutes of the meeting of the Programmes Committee Wednesday 28 April 2010

CONFIRMED

Present:
Prof. Morag Shiach (Chair)
Dr Mark Carroll
Dr Omar Garcia-Obregon
Prof Cliff Oswick
Ms Angie Raymond
Mr Peter Rosenberg

In attendance:
Mr Ken Chow (Clerk)
Ms Jane Pallant

Apologies:
Prof. Graham Thompson
Mr Sam Brenton
Prof. Evelyn Welch
Prof. Wen Wang
Prof. Liz Davenport
Dr Henri Huijberts
Prof. Olwyn Westwood

Part 2 – Module Proposals

School of Electronic Engineering and Computer Science

2009:122 The Committee considered and approved the following module proposals relating to the Joint Programme with Beijing University of Posts and Telecommunications (BUPT):

(i) Multimedia Systems PC2009-68
(ii) Digital Broadcasting PC2009-69
(iii) Telecoms Systems PC2009-70
(iv) Intellectual Property Law PC2009-71
(v) Image & Video Processing PC2009-72
(vi) Security & Authentication PC2009-73
(vii) Digital Circuit Design PC2009-74

School of Biological and Chemical Sciences

Abnormal and Clinical Psychology [PC2009-75]

2009:123 The Committee considered a module proposal for Abnormal and Clinical Psychology and noted the following:

(i) The level of this module was being amended from level 6 to level 5.

(ii) A module withdrawal form was submitted and accompanied the module proposal form

(iii) It was unclear whether the learning outcomes of the module had been modified in order to account for the change in level of the
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module from level 6 to level 5.

(iv) The module involved the IHSE as a Collaborating department and was not signed by them.

Action: Academic Secretariat / SBCS

2009:124 The Committee approved the module proposal subject to clarification that the learning outcomes of the module had been modified to account for the change in level of the module.

Action: Academic Secretariat / SBCS / IHSE

Health Psychology [PC2009-76]

2009:125 The Committee considered a module proposal for Health Psychology and noted the following:

(v) The level of this module was being amended from level 6 to level 5.

(vi) A module withdrawal form was submitted and accompanied the module proposal form

(vii) It was unclear whether the learning outcomes of the module had been modified in order to account for the change in level of the module from level 6 to level 5.

(viii) The module involved the Institute of Health Sciences Education (IHSE) as a Collaborating department and was not signed by them.

Action: Academic Secretariat / SBCS / IHSE

2009:126 The Committee approved the module proposal subject to clarification that the learning outcomes of the module had been modified to account for the change in level of the module.

Action: Academic Secretariat / SBCS

Biology for Psychologists [PC2009-77]

2009:127 The Committee considered and approved a module proposal for Biology for Psychologists.

Molecules and Ions at Interfaces by Distance Learning [PC2009-78]

2009:128 The Committee considered a module proposal for Molecules and Ions at Interfaces by Distance Learning and noted the following:

(i) The module proposal required further work, particularly in terms of demonstrating how an equivalent learning experience would be assured for students undertaking the module though distance learning.

(ii) Given that distance learning was an emerging area for the School, it was suggested that the School should consult with colleagues involved in distance learning provision from other Schools/Departments and the Distance Learning Unit.

(iii) The proposal did not articulate clearly the ways in which students would be supported in terms of the dissertation element of
assessment.

(iv) The learning outcomes required further enhancement in order to ensure that they were pitched at the correct academic level; level 6. This included the use of higher level verbs to demonstrate that the module was at honours level.

(v) The anticipated number of student registrations for 2009 was documented as 5, although the module had not yet been formally approved. As the module had not yet been approved colleagues questioned why there should even be 5 anticipated students for a 2009 intake if the module was not approved and not going to start until 2011. Members asked that this be clarified in the resubmission.

2009:129 The Committee did not approve the module proposal for Molecules and Ions at Interfaces by Distance Learning. The module proposal required further work in order to address a number of points detailed above and therefore would need to be resubmitted to the Committee.

Action: SBCS

School of Business and Management

Organisation and Identity [PC2009-79]

2009:130 The Committee considered and approved a module proposal for Organisation and Identity.

Governance and Business Strategy [PC2009-80]

2009:131 The Committee considered a module proposal for Governance and Business Strategy and noted that the learning outcomes required significant work because they were not at the correct academic level; level 5.

2009:132 The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form should be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

Action: SBM / Chair

Theories of Career Development [PC2009-81]

2009:133 The Committee considered a module proposal for Theories of Career Development and noted the following:

(i) The ownership of the module required clarification, as a module would typically be the responsibility of an academic department. The module was offered in collaboration with the Careers Service at Queen Mary but needed to belong officially to an academic department.

(ii) The module aims and learning outcomes required further attention. In case of the learning outcomes these were not described at the correct academic level; level 5.

(iii) Members of the committee suggested that the link between
assessment and the aims of the module should be clearer, particularly in terms of the group-work component.

(iv) Members of the committee sought clarification as to how the group-work component of the assessment would be assessed. It was unclear from the proposal whether there would be one mark given to the whole group or whether students would receive individualised marks, according to their efforts and own contribution.

(v) A clearer articulation of theory elements within the curriculum of the module should be included within the revised submission.

2009:134 The Committee did not approve the module proposal for Theories of Career Development. The module proposal required further work in order to address a number of points detailed above and therefore would need to be resubmitted to the Committee.

Action: SBM

Department of Geography

Spaces of Uneven Development [PC2009-82]

2009:135 The Committee considered a module proposal for Spaces of Uneven Development and noted the following:

(i) The module was intended to be for associate students and was an interdisciplinary module.

(ii) The module combined disciplinary study from both economics and geography.

The Committee approved the module proposal.

Data Analysis [PC2009-83]

2009:136 The Committee considered and approved a module proposal for Data Analysis.

Centre for Commercial Law Studies

2009:137 Members of the Committee recognised that there was some variation in terms of the quality of module proposals from CCLS and suggested that the provision of assistance to CCLS with the completion of proposals might be advisable.

Action: Academic Secretariat

Law of Finance and Foreign Investment in Emerging Economies 2 PC2009-84


Security’s Regulation 2 [PC2009-85]

2009:139 The Committee considered and approved a module proposal for Security’s Regulation 2.
Legal Aspects of International Finance 2 [PC2009-86]

2009:140 The Committee considered a module proposal for Legal Aspects of International Finance 2 and noted the learning outcomes required attention in order to ensure that these reflected the fact that the module was at the level 7.

2009:141 The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be considered by Chair's action.

Action: CCLS / Chair

EU Financial Law [PC2009-87]

2009:142 The Committee considered a module proposal for EU Financial Law and noted the following:

   (i) More detailed learning outcomes were required in order to reflect that the module was at level 7.

   (ii) Members of the committee sought clarification as to whether the current methods of assessment, two 3,000 word essays, were appropriate and sufficient for assessing all of the learning outcomes for the module.

2009:143 The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted for consideration by Chair's action.

Action: CCLS / Chair

Dissertation 2 [PC2009-88]

2009:144 The Committee considered a module proposal for Dissertation 2 and noted the following:

   (i) The learning outcomes required further development to reflect the fact that the module was offered at level 7.

2009:145 The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted for consideration by Chair's action.

Action: CCLS / Chair

Banking Law 2 [PC2009-89]

2009:146 The Committee considered and approved the module proposal for Banking Law 2.

School of Law

Medical Negligence Law [PC2009-90]

2009:147 The Committee considered and approved the module proposal for Medical Negligence Law.

Department of Politics
International relations of the Middle East: Islam, Imperialism and State Formation [PC2009-91]

2009:148 The Committee considered a module proposal for International relations of the Middle East: Islam, Imperialism and State Formation and noted that the module proposal form was not signed by the Head of the Department of Politics.

2009:149 The Committee approved the module proposal for International relations of the Middle East: Islam, Imperialism and State Formation, subject to obtaining a signature / confirmation from the Department of Politics it was supportive of the development of this new module.  

Action: Academic Secretariat / DP

The International Politics of the Developing World [PC2009-92]

2009:150 The Committee considered a module proposal for The International Politics of the Developing World and noted the following:

(i) The module proposal form was not signed by the Head of the Department of Politics.

(ii) The total module notional study hours section should be specified in terms of the total number of hours.

(iii) Within the rationale it was stated that the module was to be offered as a ‘semi-core’ option and members of the committee sought clarification as to what was meant by this term.

2009:151 The Committee approved the module proposal for The International Politics of the Developing World, subject to clarification of the above issues. A revised module proposal form would be submitted incorporating the revisions and this would be considered by the Chair.

Action: DP / Chair

Political Theories of the State Economy and Society [PC2009-93]

2009:152 The Committee considered a module proposal for Political Theories of the State Economy and Society and noted the following:

(i) The module proposal form was not signed by the Head of the Department of Politics.

(ii) The total module notional study hours section should be specified in terms of the total number of hours.

2009:153 The Committee approved the module proposal for Political Theories of the State Economy and Society, subject to clarification of the above issues. A revised module proposal form would be submitted incorporating the revisions and this would be considered by the Chair.

Action: DP / Chair

School of Economics and Finance

Applied Risk Management [PC2009-94]
The Committee considered a module proposal for Applied Risk Management and noted that the learning outcomes required attention in order to appropriately capture the module’s level (level 7).

The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted for consideration by Chair’s action.

Action: SEF / Chair

Further Quantitative Techniques for Finance and Economics [PC2009-95]

The Committee considered a module proposal for Further Quantitative Techniques for Finance and Economics and noted the following:

(i) The learning outcomes required attention, as these read like an indicative list of the areas of the curriculum. Learning outcomes were intended to provide clear, concise and measurable outcomes for students to achieve.

(ii) The learning outcomes should be redrafted to better reflect that the module was at level 7.

(iii) The fields for the marking scheme and qualifying mark had been left blank and required clarification, as this could have implications for SRS/SITS.

The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

Action: SEF / Chair

School of English and Drama

African Literary and Textual Cultures [PC2009-96]

The Committee considered a module proposal for African Literary and textual Cultures and noted the following:

(i) The learning outcomes required attention in order to ensure the module was at the correct academic level; level 7.

(ii) Members of the committee sought clarification as to whether the current method of assessment, one 4,000 word essay, was appropriate and sufficient for assessing all of the learning outcomes for the module.

(iii) Further detail regarding the breakdown of student independent learning time (278 hours) was requested.

The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes and other issues identified above. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

Action: SED / Chair
Fin de siècle London [PC2009-97]
2009:160 The Committee considered and approved a module proposal for Fin de siècle London.

Theatre for the People [PC2009-98]
2009:161 The Committee considered and approved a module proposal for Theatre for the People.

Acting Theory [PC2009-99]
2009:162 The Committee considered a module proposal for Acting Theory and noted the following:

(i) The learning outcomes required attention in order to ensure the module was at the correct academic level; level 5.

2009:163 The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

Action: SED / Chair

London Spaces from FitzStephen to Stow [PC2009-100]
2009:164 The Committee approved a module proposal for London Spaces from FitzStephen to Stow and noted the following:

(i) There was a query relating to the proposed module JACS code that required clarification.

(ii) Further detail regarding the breakdown of student independent learning time (278 hours) was requested.

Action: SED

Serialising the Victorian Novel [PC2009-101]
2009:165 The Committee considered and approved a module proposal for Serialising the Victorian Novel.

DH Lawrence: Controversy and Legacy [PC2009-102]
2009:166 The Committee considered module proposal for DH Lawrence: Controversy and Legacy and noted that the word length of assessments was unclear. Typically, the duration of an essay should be expressed as a specific number of words, rather than within a certain range.

2009:167 The Committee approved the module proposal subject to refinement and further clarification of the assessment lengths. A revised module proposal form would be submitted incorporating revised assessment lengths and this would be considered by the Chair.

Action: SED / Chair

Seducing Narratives: The Novel in the 18th Century [PC2009-103]
The Committee considered and approved a module proposal for Seducing Narratives: The Novel in the 18th Century.

Gender and Imagination in Victorian Poetry [PC2009-104]

The Committee considered a module proposal for Gender and Imagination in Victorian Poetry and noted the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 6.

The Committee approved the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

Action: SED / Chair

Renaissance Literary Culture [PC2009-105]

The Committee considered a module proposal for Renaissance Literary Culture and noted the following:

(i) The precise breakdown of notional study hours was unclear, particularly where reference was made to ‘two hours per week working on assessment (140 in total)’.

(ii) The total notional study hours for the 30 credit module were specified as 316 hours, whereas for associate students the total notional study hours for the module was specified as 150 hours. It was suggested that this irregularity be reconciled so that the total notional study hours for the 30 credit module equated to 300 hours, not 316 hours.

(iii) The use of the word ‘formative’ within the assessment profile was somewhat misleading, as this was often used to denote tasks that did not involve credit. As such, it was suggested that the use of the word formative be removed.

The Committee approved the module proposal subject to refinement and further clarification of the issues noted above. A revised module proposal form would be submitted incorporating these revisions and this would be considered by the Chair.

Action: SED / Chair

Managing Theatre [PC2009-106]

The Committee considered and approved a module proposal for Managing Theatre.

Just for Tourists: Travel Event Performance [PC2009-107]

The Committee considered a module proposal for Just for Tourists: Travel Event Performance and noted the following:

(i) The duration of the in-class presentation was blank and required clarification.
2009:175 The Committee approved the module proposal subject to further clarification of the duration of the in-class presentation. A revised module proposal form would be submitted incorporating this revision and this would be considered by the Chair.

Action: SED / Chair

Contemporary Theatre and Performance B [PC2009-108]

2009:176 The Committee considered and approved a module proposal for Contemporary Theatre and Performance B.


2009:177 The Committee considered a module proposal for Applied Performance: Histories, Theories, Practices and noted the following:

(i) The total module notional study hours was specified as 150 hours.

(ii) Given that the module was a 30 credit level module, and taking into consideration Queen Mary guidelines relating to credit level values and notional study hours, members questioned whether the total notional study hours was appropriate. Typically, a 30 credit level module would have a total of 300 notional study hours.

(iii) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 7.

2009:178 The Committee approved the module proposal subject to refinement and further clarification of the issues noted above. A revised module proposal form would be submitted incorporating these revisions and this would be considered by the Chair.

Action: SED / Chair

Theatre and Performance Theory B [PC2009-110]

2009:179 The Committee considered a module proposal for Theatre and Performance Theory B: Histories, Theories, Practices and noted the following:

(i) Members of the Committee questioned whether attendance at only 6 sessions constituted a coherent learning experience at level 7.

(ii) It was unclear whether the current method of assessment, one 2,000 word essay, was appropriate and sufficient for assessing all of the learning outcomes for the module.

2009:180 The Committee approved the module proposal subject to further clarification of the issues noted above. A revised module proposal form would be considered by the Chair’s action, as appropriate.

Action: SED / Chair

School of Languages Linguistics and Film

Language in the UK [PC2009-111]
2009:181 The Committee **considered** and **approved** a module proposal for Language in the UK.

**Russian Culture and Society [PC2009-112]**

2009:182 The Committee **considered** and **approved** a module proposal for Russian Culture and Society.

**Experiment in Contemporary Women’s Writing [PC2009-113]**

2009:183 The Committee **considered** a module proposal for Experiment in Contemporary Women’s Writing and **noted** the following:

(i) The module would benefit from a title change to ‘Experiments’ or ‘Experimentation’ in Contemporary Women’s Writing to more clearly reflect the content of the module.

2009:184 The Committee **approved** the module proposal subject to further refinement and clarification of the module title. A revised module proposal form would be considered by the Chair’s action as appropriate.

**Homeward Bound: From The Odyssey to O Brother Where Art Thou [PC2009-114]**

2009:185 The Committee **considered** a module proposal for Homeward Bound: From *The Odyssey* to *O Brother Where Art Thou* and **noted** the following:

(i) The level of this module was being amended from level 6 to level 5.

(ii) A module withdrawal form was submitted and accompanied the module proposal form.

(iii) It was unclear whether the learning outcomes of the module had been modified in order to account for the change in level of the module from level 6 to level 5.

2009:186 The Committee **approved** the module proposal subject to clarification that the learning outcomes of the module had been modified to account for the change in level of the module.

**Witnessing: Positioning Yourself in the Present [PC2009-115]**

2009:187 The Committee **considered** a module proposal for Witnessing: Positioning Yourself in the Present and **noted** the following:

(i) Under the rationale section reference to the European Studies programme should be removed, as this no longer existed.

(ii) The presentation of the total notional study hours required clarification, as currently this was stated as 172 hours. Typically, a 15 credit module would comprise 150 total notional study hours.
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(iii) One of the assessment elements was described as ‘participation in class and presentation of class work’. It was not clear from the module proposal how the logistics of assessing this element would function. Consequently, members of the Committee asked for this to be clarified.

(iv) Given the extensive reading list, it was questioned how students were directed to suitable and appropriate texts. This matter should be clarified.

(v) The scheduling of the presentation element of assessment would benefit from further clarification.

(vi) Synoptic reassessment was specified as the method for reassessment but the details of what this had not been specified and would need to be included in the revised proposal.

2009:188 The Committee did not approve the module proposal for Witnessing: Positioning Yourself in the Present. The module proposal required further work in order to address a number of points raised above and therefore would need to be resubmitted to the Committee.

Action: SLLF

Exhibition and Reception: The Cinema as a Social Space [PC2009-116]

2009:189 The Committee considered a module proposal for Exhibition and Reception: The Cinema as a Social Space and noted the following:

(i) It was unclear if the module organiser and author of the module proposal was a member of Queen Mary staff and the committee asked if this could be clarified.

(ii) The necessity of fractional weightings for the elements of assessment (62.5% and 37.5%) was questioned. As such, it was suggested that these should be rounded up/down as appropriate.

(iii) The module proposal stipulated that both essays were to be submitted on the same day; the first day of the exam term. According to the QMUL Code of Practice on Assessment and Feedback, the practice of same-day submission of elements of assessment was somewhat discouraged. Rather, assessment elements should be submitted separately where feasible and practical so as to ensure feedback could be provided and acted upon for the next piece of assessment.

2009:190 The Committee approved the module proposal subject to further refinement and clarification of the fractional assessment weightings and assessment deadlines. A revised module proposal form would be considered by Chair’s action as appropriate.

Action: SLLF / Chair

The History of the German Language [PC2009-117]

2009:191 The Committee considered and approved a module proposal for the History of the German Language.

The Generation of 1898 in Spain: Literature, Ideas and Debates [PC2009-118]
The Committee considered a module proposal for The Generation of 1898 in Spain: Literature, Ideas and Debates and noted the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 5.

(ii) Synoptic reassessment was specified as the method for reassessment but the details of what this would be were not specified and therefore required attention.

(iii) The rationale for the use of a minimum word count for the learning journal (1,000 words) was unclear and members asked for this to be clarified.

(iv) The details of the assessment given in the accompanying document (explanation of assessment) were at odds with the details specified in the module proposal form and this required attention.

The Committee approved the module proposal subject to further refinement and clarification of the learning outcomes and other issues identified above. A revised module proposal form would be submitted incorporating these revisions and this would be considered by the Chair.

Action: SLLF / Chair

Language and Ethnicity [PC2009-119]

The Committee considered a module proposal for Language and Ethnicity and noted the following:

(i) It was unclear what the ‘Original Data Collection’ element of the assessment referred to and precisely how this was assessed. Consequently, members of the committee asked for further information.

The Committee approved the module proposal subject to further and clarification of the operation of the ‘Original Data Collection’ element of the assessment.

Action: SLLF / Chair

Film Studies Research Project [PC2009-120]

The Committee considered and approved a module proposal for Film Studies Research Project.

Documentary: Specialist Factual Cross Platform and Current Affairs [PC2009-121]

The Committee considered a module proposal for Documentary: Specialist Factual Cross Platform and Current Affairs and noted the following:

(i) The module proposal was clearly innovative in nature.

(ii) As part of the module assessment students would undertake a project and ‘pair up with a willing QM academic from across the
university (science, history, politics, psychology, etc).

(iii) It was unclear whether other Heads of School / Departments supported the module proposal in principle, particularly given the implications that this could have upon staff resources within their area. This matter required clarification.

(iv) The total module notional study hours section should be specified in terms of the total number of hours, not as the number of hours per week.

(v) The module was proposed to run in collaboration with Mandrake Films, although the precise nature of the collaboration was not clear.

(vi) Given the collaborative nature of the module proposal it was a requirement that Queen Mary Senior Executive Group (QMSE) would need to consider the partnership. This would include the creation of a Memorandum of Agreement.

**Action: Academic Secretariat / SLLF**

2009:198 The Committee **approved** the module proposal subject to clarification of number of points detailed above, including obtaining evidence of support from other Heads of School / Departments regarding their potential input into the module, particularly in relation to allowing staff within their area to participate.

**Action: SLLF**

**Documentary Film – Theory and Practice [PC2009-122]**

2009:199 The Committee **considered** and **approved** a module proposal for Documentary Film – Theory and Practice and **noted** the following:

(i) The total module notional study hours was specified as 150 hours.

(ii) Given that the module was a 30 credit level module, and taking into consideration Queen Mary guidelines relating to credit level values and notional study hours, members questioned whether the total notional study hours was appropriate. Typically, a 30 credit level module would have a total of 300 notional study hours.

2009:200 The Committee **approved** the module proposal subject to refinement and further clarification of the total module notional study hours. A revised module proposal form should be submitted incorporating these revisions and this would be considered by the Chair.

**Action: SLLF / Chair**

**Photography: The Self and Its Image [PC2009-123]**

2009:201 The Committee **considered** and **approved** a module proposal for Photography: The Self and Its Image.

**Advanced Translation for French Erasmus and Associate Students [PC2009-124]**

2009:202 The Committee **considered** a module proposal for Advanced Translation for French Erasmus and Associate Students and **noted** that the assessment type
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specified of ‘continuous assessment’ should be changed to coursework (CWK).

2009:203 The Committee approved the module proposal subject to clarification of the assessment type.

Action: SLLF

Foreign Influences and Linguistic Purism in the History of German [PC2009-125]

2009:204 The Committee considered and approved a module proposal for Foreign Influences and Linguistic Purism in the History of German.

Languages in the Classroom: The Case of German [PC2009-126]

2009:205 The Committee considered and approved a module proposal for Languages in the Classroom: The Case of German.

Sex, Gender and Language [PC2009-127]

2009:206 The Committee considered and approved a module proposal for Sex, Gender and Language.

Writing in Russian [PC2009-128]

2009:207 The Committee considered and approved a module proposal for Writing in Russian.

Semester Abroad Module Proposals [PC2009-129 - PC2009-140]

2009:208 The Committee considered the following module proposals, which related to a number of Semester Abroad modules:

(i) Semester Abroad French Erasmus Study Placement
(ii) Semester Abroad French Non-Erasmus Study Placement
(iii) Semester Abroad French Erasmus Work Placement
(iv) Semester Abroad French Non-Erasmus Work Placement
(v) Semester Abroad German Erasmus Study Placement
(vi) Semester Abroad German Non-Erasmus Study Placement
(vii) Semester Abroad German Erasmus Work Placement
(viii) Semester Abroad German Non-Erasmus Work Placement
(ix) Semester Abroad Hispanic Studies Erasmus Study Placement
(x) Semester Abroad Hispanic Studies Non-Erasmus Study Placement
(xi) Semester Abroad Hispanic Studies Erasmus Work Placement

2009:209 The Committee noted that the following modules had the incorrect level (level 5 not 6) specified on the front module summary information sheet:

(i) Semester Abroad French Erasmus Study Placement
(ii) Semester Abroad French Non-Erasmus Study Placement
(iii) Semester Abroad French Erasmus Work Placement
(iv) Semester Abroad French Non-Erasmus Work Placement
(v) Semester Abroad Hispanic Studies Erasmus Study Placement
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2009:210 The Committee **approved** all of the module proposals subject to clarification of the level of modules highlighted above, as all being level 5 modules.  
**Action: SLLF**

**Department of History**

**Gender and Sexuality in Europe, 1200-1600 [PC2009-141]**

2009:211 The Committee **considered** and **approved** a module proposal for Gender and Sexuality in Europe, 1200-1600.

**The Creation of American Capitalism, 1776-1917 [PC2009-142]**

2009:212 The Committee **considered** a module proposal for The Creation of American Capitalism, 1776-1917 and **noted** that it was unclear whether the research proposal and bibliography were a preparatory exercise for the research essay. It was articulated that this should be clarified.

2009:213 The Committee **approved** the module proposal subject to clarification whether the research proposal and bibliography were a preparatory exercise for the research essay.  
**Action: DH**

**The End of Anglo-Saxon England, England 978-1066 [PC2009-143]**


**Ireland Under the Stuarts, 1603-1727 [PC2009-144]**

2009:215 The Committee **considered** a module proposal for Ireland Under the Stuarts, 1603-1727 and **noted** the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 6.

2009:216 The Committee **approved** the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by Chair's action as appropriate.  
**Action: DH / Chair**

**The English Civil War, 1640-1649 [PC2009-145]**

2009:217 The Committee **considered** a module proposal for the English Civil War, 1640-1649 and **noted** the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 6.

2009:218 The Committee **approved** the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.  
**Action: DH / Chair**
Critical Approaches to Film: Film Noir [PC2009-146]

2009:219 The Committee **considered** a module proposal for Critical Approaches to Film: Film Noir and **noted** the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 4.

2009:220 The Committee **approved** the module proposal subject to refinement and further clarification of the learning outcomes. A revised module proposal form would be submitted incorporating the revised learning outcomes and this would be considered by the Chair.

**Action:** DH / Chair

The “Troubles” in Northern Ireland [PC2009-147]

2009:221 The Committee **considered** a module proposal for “The Troubles” in Northern Ireland and **noted** the following:

(i) Further detail regarding the breakdown of student independent learning time (556 hours) was requested, particularly as this amounted to a significant proportion of the module.

(ii) Currently, the module appeared to be somewhat disproportionate in terms of the very limited class contact and support given at this level (level 6).

(iii) The elements of supervision and research skills training typically inherent in modules of this nature seemed to be missing and this required attention.

2009:222 The Committee did **not approve** the module proposal for The “Troubles” in Northern Ireland. The module proposal required further work in order to address a number of points raised above and therefore would need to be **resubmitted** to the Committee.

**Action:** DH

School of Medicine and Dentistry

Introduction to Bioinformatics [PC2009-148]

2009:223 The Committee **considered** a module proposal for Introduction to Bioinformatics and **noted** the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 7.

(ii) Under the teaching learning profile more information was requested regarding the student / lecturer interaction. This was simply stated as ‘30 hours’. This element of the proposal required expansion.

2009:224 The Committee **approved** the module proposal subject to refinement and further clarification of the learning outcomes and the nature of student / lecturer interaction. A revised module proposal form would be submitted incorporating the revised learning outcomes and breakdown of student /
lecturer interaction and this would be considered by the Chair.

**Action:** SMD / Chair

### Biological Therapies [PC2009-149]

**2009:225** The Committee considered a module proposal for Biological Therapies and noted the following:

(i) The learning outcomes required attention and more detail in order to ensure the module was at the correct academic level; level 7.

(ii) Under the teaching learning profile more information was requested regarding the student/lecturer interaction. This was simply stated as ‘30 hours’. This element of the proposal required expansion.

(iii) No indicative reading list had been provided and this omission needed to be addressed.

**2009:226** The Committee approved the module proposal subject to refinement and further clarification of learning outcomes, the nature of student/lecturer interaction, and submission of an indicative reading list. A revised module proposal form would be submitted incorporating these revisions and this would be considered by the Chair.

**Action:** SMD / Chair

### Part 3 – Module Withdrawals

#### School of Business and Management [PC2009-150]

**Company Law for Business (BUS013)**

**2009:227** The Board considered and approved a module withdrawal for Company Law for Business.

**Action:** Academic Secretariat

#### School of Biological and Chemical Sciences [PC2009-151]

**Abnormal and Clinical Psychology (SBC341)**

**2009:228** The Board considered and approved a module withdrawal for Abnormal and Clinical Psychology. This module was being withdrawn from level 6 and moving to level 5.

**Action:** Academic Secretariat

**Health Psychology (TEMP8)**

**2009:229** The Board considered and approved a module withdrawal for Health Psychology. This module was being withdrawn from level 6 and moving to level 5.

**Action:** Academic Secretariat

**Aquatic Invertebrates (SBC213)**

**2009:230** The Board considered and approved a module withdrawal for Aquatic Invertebrates.
Department of Physics [PC2009-152]

2009:231 The Committee **considered** and **approved** module withdrawals for the following modules:

(i) Principles of Mechanics and Materials (PKY105)
(ii) Principles of Fields and Waves (PHY106)
(iii) Principles of Electronics and Modern Physics (PHY107)
(iv) Introductory Mathematics 1 (PHY111)
(v) Introductory Mathematics 2 (PHY112)
(vi) Stars (PHY211)
(vii) Space, Time and Gravity (PH213)
(viii) Physics of Galaxies (PHY412)
(ix) Elementary Particle Physics (PHY653)
(x) Explaining the Universe (PHY312)
(xi) The Interstellar Medium (PHY410)
(xii) History and Philosophy of Science (PHY650)

School of Languages Linguistics and Film [PC2009-155]

2009:234 The Committee **considered** and **approved** module withdrawals for the following modules:

(i) Language and Gender (LIN032)
(ii) Homeward Bound: From The Odyssey to O Brother Where Art Thou (SML302)
(iii) Language in the Classroom: The Case of German (GER305)

Language and Learning Unit [PC2009-155]

(listed under School of Languages Linguistics and Film in the papers)

2009:235 The Committee **considered** and **approved** module withdrawals for the following modules:

(i) Beginners Italian 1 (SEF022)
Language and Learning Unit [PC2009-156]

2009:236 The Committee considered and approved module withdrawals for the following modules:

(i) Advance German (LLU03)
(ii) Advance German 1 (LLU103)
(iii) Advance German 2 (LLU203)

Action: Academic Secretariat

School of English and Drama [PC2009-157]

2009:237 The Committee considered and approved module withdrawals for the following modules:

(i) Filming Shakespeare (ESH200)
(ii) What Happened to the Epic from Milton to Byron (ESH202)
(iii) The Dickens World (ESH209)
(iv) Romantic Ideologies: The Theory and Practice of British Romanticism (ESH222)
(v) Victorian Poetry and Ideas of Culture (ESH239)
(vi) What Happened to the Epic from Milton to Pope (ESH244)
(vii) The Independent Essay (ESH298)
(viii) Bible Writing: Translation and Intertextuality (ESH307)
(ix) Francis Bacon and Knowledge in Early Modern England (ESH312)
(x) Introduction to Old Icelandic Literature (ESH313)
(xi) Literary Heritage of the English Renaissance (ESH316)
(xii) Middle English Beyond London (ESH320)
(xiii) Rural Life and Labour in English Writing 1700-1830 (ESH325)
(xiv) Tradition and Experiments in the Theatre 1800-1920 (ESH328)
(xv) Henry Fielding (ESH341)
(xvi) King Arthur (ESH349)
(xvii) Social Process and Dramatic Action (ESH352)
(xviii) Shakespeare in the Classroom (ESH357)
(xix) Photography and its Interpretations (ESH364)
(xx) Performance Theory B (PFRM025)
(20) Group Project (PFRM022)
(xxii) Live Performance (PHRM021)

Action: Academic Secretariat

School of Medicine and Dentistry [PC2009-158]

2009:238 The Committee considered and approved module withdrawals for the following modules:

(i) Written Exam (CANM929)
(ii) Continuous Assessment (CANM930)
(iii) Surgical Skills Assessment (CANM928)
(iv) Computational Genomics (CANM923)

Action: Academic Secretariat
Part 4 – Other business

Any other business

Operation of Programmes Committee

2009:239 The operation of Programmes Committee was discussed and the following points were noted:

(i) The Committee was in its early stages of operation but the move to a more centralised process for considering and approving programme and module proposals/amendments had had been working well so far.

(ii) A process for considering module updates needed to be clarified. A revised process would work in tandem with School Teaching and Learning Committees with ARCS maintaining the record of all module changes.

(iii) Following consideration of a number of module proposals at the meeting it was evident that there were some general issues with regards to the development and crafting of learning outcomes. As such, further guidance and staff development in this area would be useful. This may include reference to Bloom’s Taxonomy of Educational Objectives (1956). Staff should also refer to the SEEC credit level descriptors, Framework for Higher Education Qualifications (FHEQ) and any relevant Subject Benchmark Statements.

2009:240 The Committee agreed that:

(i) A process for considering module updates should be included as a discussion paper on the agenda for the June meeting of the committee.

Action: Academic Secretariat

(ii) Additional guidance on the development and crafting of learning outcomes would be created.

Action: Academic Secretariat

Date of next meeting

2009:241 The Committee noted that the next meeting of Programmes Committee would take place on Wednesday 12th May 2010 at 15.30.