1.42. Degree Examination Boards report to Senate. There are six undergraduate DEBs (Arts, Dentistry, Engineering, Laws, Medicine, and Sciences) and four postgraduate DEBs (Arts, Laws, Medicine and Dentistry, and Sciences).

1.43. The terms of reference of Degree Examination Boards are:

i. to consider and approve recommendations from SEBs on awards and classifications, and fields of study where necessary (pre-2008/09 cohorts only);
ii. to consider and approve recommendations from Subject Examination Boards to set aside results affected by accepted extenuating circumstances;
iii. to consider and approve recommendations from Subject Examination Boards for the termination of registration and enrolment of students due to academic failure;
iv. to exercise discretion - where appropriate, and within the permitted scope of any QMUL policy - in order to agree results, progression and award;
v. to pay particular regard to matters of consistency across programmes leading to the same awards;
vi. to resolve differences between and within SEBs, where these occur;
vii. to consider recommendations for the suspension of regulations, and to make recommendations where appropriate;
viii. to consider recommendations for retakes and first takes, and to approve these where appropriate;
ix. to ensure the consistent application of the Academic Regulations;
x. to monitor the performance of Subject Examination Boards;
xi. to consider other matters referred by Senate.

1.44. The membership of a Degree Examination Board shall be as follows:

i. a Chair, appointed to the role by Senate, or its delegated authority;
ii. the Chairs of the Subject Examination Boards reporting to the DEB;
iii. external members, where appointed to DEBs by Senate, or its delegated authority;
iv. external examiners shall be members where the functions of SEB and DEB are combined;
v. the Vice-Principal (Teaching & Learning) may attend any DEB as a member.

1.45. The following may be in attendance:

i. the Secretary to the DEB;
ii. the Academic Registrar (or nominee);
iii. staff from Academic Registry and the Academic Secretariat;
iv. Deputy Chairs of the SEBs reporting to the DEB;
v. Secretaries of the SEBs reporting to the DEB;
vi. External and intercollegiate examiners;
vii. the Principal, Faculty Vice-Principal & Executive Dean, and Faculty Dean for Taught Programmes.

1.46. Should a DEB Chair be unable to attend a meeting and there is no Deputy Chair, an SEB Chair shall deputise, but shall not be empowered to take Chair’s action.

1.47. The quorum for a DEB shall comprise 50 per cent of the total membership for the SEBs under consideration, excluding the Vice-Principal (Teaching & Learning).

Chair of the Degree Examination Board

1.48. The Chair shall be an experienced member of academic staff appointed to the role by Senate, or its delegated authority. A Deputy Chair shall fulfil the duties of the Chair in the Chair’s absence.