

Student Experience Advisory Group

Terms of Reference and Membership 2017-18

Purpose

To provide a forum for discussion of issues affecting any aspect of student experience and a route for formal consultation with student representatives ensuring the student voice is integral to discussions.

Terms of Reference

1. To consider strategies, policies and processes at QMUL level that affect the student experience of any QMUL student on any of the campuses at home or overseas.
2. To monitor the effectiveness of Faculty-level systems for ensuring an excellent student experience.
3. To monitor the effectiveness of systems within Professional Services for ensuring an excellent student experience.
4. To receive regular updates from the QMSU Officers to cover at least proposed plans, mid-year achievements and end of year outcomes related to QMSU strategies.
5. To receive reports from student-related user groups, QMSU sabbatical officers and the Student Surveys Coordination and Development Group.
6. To consider the results of national and QMUL-level UG, PGT and PGR student surveys, and to consider the resulting student experience action plans.
7. To oversee the coordinated approach to survey delivery (including engagement with student surveys policy, promotion of surveys, sharing of results and responses to findings).
8. To receive updates on new student surveys approved by the Student Surveys Approval Panel

Frequency

Bi-monthly

Reporting Routes

Education Quality and Standards Board
Vice-Principal International Advisory Group
Queen Mary Senior Executive and other bodies, as required

Membership

Vice-Principal for Student Experience, Teaching and Learning (Chair)
Professor Rebecca Lingwood

Faculty Deans for Taught Programmes or nominees(3)

Dr Jo Brown, Head of Quality in Teaching and Learning, School of Medicine & Dentistry
Dr Henri Huijberts, Deputy Dean for Taught Programmes, Science & Engineering
Professor Colleen Cotter, Dean for Taught Programmes, Humanities & Social Sciences

QMSU Executive Officers (4)

Yasir Yeahia, President, Queen Mary Students' Union
Mary Ojo, Vice President for Education, Queen Mary Students' Union
Rakin Choudhury, Vice President, Barts and The London, Queen Mary Students' Union
Ahmed Mahbub, Vice President for Welfare, Queen Mary Students' Union

QMSU Chief Executive or Deputy Chief Executive

Mike Wojcik, Chief Executive Officer, or Dani Beckett, Deputy Chief Executive Officer

Chief Operating Officer on behalf of Professional Services

Laura Gibbs

Chief Information Officer

Rhys Davies

Academic Lead for International Student Experience

Dr Rosemary Clyne

Assistant Director Estates and Facilities (Residential Services)

Steve Exley

Academic Registrar & Secretary to Council

Jonathan Morgan

Assistant Director Student and Academic Services (Student Wellbeing)

Laura SeQueira

Head of Internal Engagement

Roz Stannard

Student Surveys Coordinator and Student Experience Teaching and Learning Administrator

Sarah Grossman

In Attendance

Dr Simon Booy/Diana Buckley, Executive Officer (Student Experience, Teaching & Learning)

Kathryn English, Executive Officer (Chief Operating Officer)

Helena Collins, International Student Experience Officer

Emma Rabin, Assistant Academic Registrar (Student Experience) - Secretary

Other heads of Professional Services by invitation