

## Student Experience Advisory Group

### Terms of Reference and Membership 2017-18

#### Purpose

To provide a forum for discussion of issues affecting any aspect of student experience and a route for formal consultation with student representatives ensuring the student voice is integral to discussions.

#### Terms of Reference

1. To consider strategies, policies and processes at QMUL level that affect the student experience of any QMUL student on any of the campuses at home or overseas.
2. To monitor the effectiveness of Faculty-level systems for ensuring an excellent student experience.
3. To monitor the effectiveness of systems within Professional Services for ensuring an excellent student experience.
4. To receive regular updates from the QMSU Officers to cover at least proposed plans, mid-year achievements and end of year outcomes related to QMSU strategies.
5. To receive reports from student-related user groups, QMSU sabbatical officers and the Student Surveys Coordination and Development Group.
6. To consider the results of national and QMUL-level UG, PGT and PGR student surveys, and to consider the resulting student experience action plans.
7. To oversee the coordinated approach to survey delivery (including engagement with student surveys policy, promotion of surveys, sharing of results and responses to findings).
8. To receive updates on new student surveys approved by the Student Surveys Approval Panel

#### Frequency

Bi-monthly

#### Reporting Routes

Education Quality and Standards Board  
Vice-Principal International Advisory Group  
Queen Mary Senior Executive and other bodies, as required

#### Membership

**Vice-Principal for Student Experience, Teaching and Learning (Chair)**  
Professor Rebecca Lingwood

**Faculty Deans for Taught Programmes or nominees(3)**

Dr Jo Brown, Head of Quality in Teaching and Learning, School of Medicine & Dentistry  
Dr Henri Huijberts, Deputy Dean for Taught Programmes, Science & Engineering  
Professor Colleen Cotter, Dean for Taught Programmes, Humanities & Social Sciences

**QMSU Executive Officers (4)**

Yasir Yeahia, President, Queen Mary Students' Union  
Mary Ojo, Vice President for Education, Queen Mary Students' Union  
Rakin Choudhury, Vice President, Barts and The London, Queen Mary Students' Union  
Ahmed Mahbub, Vice President for Welfare, Queen Mary Students' Union

**QMSU Chief Executive or Deputy Chief Executive**

Mike Wojcik, Chief Executive Officer, or Dani Beckett, Deputy Chief Executive Officer

**Chief Operating Officer on behalf of Professional Services**

Laura Gibbs

**Chief Information Officer**

Rhys Davies

**Academic Lead for International Student Experience**

Dr Rosemary Clyne

**Assistant Director Estates and Facilities (Residential Services)**

Steve Exley

**Academic Registrar & Secretary to Council**

Jonathan Morgan

**Assistant Director Student and Academic Services (Student Wellbeing)**

Laura SeQueira

**Head of Student Life**

Dr Magda Chanopoulou

**Head of Internal Engagement**

Roz Stannard

**Student Surveys Coordinator and Student Experience Teaching and Learning Administrator**

Sarah Grossman

**In Attendance**

Dr Simon Booy/Diana Buckley, Executive Officer (Student Experience, Teaching & Learning)  
Kathryn English, Executive Officer (Chief Operating Officer)  
Helena Collins, International Student Experience Officer  
Emma Rabin, Assistant Academic Registrar (Student Experience) - Secretary  
Other heads of Professional Services by invitation