

COUNCIL AGENDA

Meeting to be held on **Monday 21st November 2016** at **1700 hours** in the Colette Bowe Room, Queens' Building, Mile End Campus.

Part 1: Preliminary Items	Paper	External Lead	Executive/ Officer Lead
1. Welcome and apologies	N/A	Sir N Montagu	N/A
2. 26 October 2016 Council meeting <ul style="list-style-type: none"> • Non-confidential minutes • Confidential minutes 	QM2016/13	Sir N Montagu	J Morgan
3. Matters arising	QM2016/14	Sir N Montagu	J Morgan
4. Chairman's opening remarks	Oral report	Sir N Montagu	N/A
5. President and Principal's report	QM2016/15	N/A	Prof S Gaskell
6. President's report [QMSU]	QM2016/16	N/A	M Black
Part 2: Performance Review			
7. Annual stocktake	QM2016/17	Sir N Montagu	Prof S Gaskell
Part 3: Strategic Planning			
8. Life Sciences	Oral report	Sir N Montagu	Prof S Gaskell
9. Appointment of the next Chair of Council	QM2016/18	J Yard	J Morgan
Part 4: HEFCE Annual Accountability Return			
10. Audited Financial Statements for year-end 31 July 2016 including: <ul style="list-style-type: none"> • External audit letter of representation 	QM2016/19a QM2016/19b	D Willis	J Jones
11. Audit and Risk Committee Annual Report 2015–16 (Items considered by the Committee and included in additional reading: <ul style="list-style-type: none"> • Internal auditors annual report • External auditors annual report • Value for money annual report) 	QM2016/20	D Willis	L Gibbs
12. Annual assurance return: <ul style="list-style-type: none"> • Part 1: Conformance to the requirements of the Memorandum of Assurance and Accountability • Part 2: Academic assurance 	QM2016/21 QM2016/22	Sir N Montagu Sir N Montagu	L Gibbs J Morgan

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| • Part 3: Conformance with charity status | QM2016/23 | Sir N Montagu | J Morgan |
| • Prevent Duty | QM2016/24 | Sir N Montagu | J Morgan |
| • Financial commentary | QM2016/25 | S Linnett | J Jones |
| • Annual sustainability statement | QM2016/26 | Sir N Montagu | J Jones |

Part 5: Other Matters for Report

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| 13. Audit and Risk Committee report | QM2016/27 | D Willis | L Gibbs |
| 14. Finance and Investment Committee report including current financial position | QM2016/28 | S Linnett | L Gibbs |
| 15. Governance Committee report including: | QM2016/29 | Sir N Montagu | J Morgan |
| • Update on effectiveness review action plan and CUC Higher Education Code of Governance mapping | | | |
| • Amendment to Ordinances | | | |
| • Frequency of Council meetings | | | |
| 16. Remuneration Committee annual report | QM2016/32 | Sir N Montagu | N/A |
| 17. *Use of the Common Seal of the College | QM2016/30 | Sir N Montagu | J Morgan |
| 18. *Agenda for the next meeting | QM2016/31 | Sir N Montagu | J Morgan |
| 19. Dates of meetings 2016–17 | | | |
| • Thursday 16 February 2016 at 1700 hours, Colette Bowe Room | | | |
| • Tuesday 4 April 2017 at 1700 hours, Colette Bowe Room | | | |
| • Tuesday 16 May 2017 at 1700 hours, Colette Bowe Room | | | |
| • Tuesday 27 June 2017 at 1700 hours, Colette Bowe Room | | | |

* will be taken without discussion unless a request is sent to the Chairman or Secretary, before the meeting, to open the item for debate.