

How to access your Student Status Letter

The Student Status Letter is a confirmation of your enrolment and can be used for **bank** and **council tax** purposes.

QMUL issues this official document to you in an electronic format via Gradintelligence. It can be shared online, downloaded and printed.

Complete the steps below to access your Student Status Letter:

- ✓ Attend enrolment and become fully enrolled
- ✓ Check your QM email for an account activation request from Gradintelligence (accountregistration@gradintel.com) and click the activation link
- ✓ Confirm your details, create your username and password and click 'Activate Account'
- ✓ Read more information about the Student Status Letter and click 'Continue'
- ✓ You are now in your Gradintelligence dashboard and can find your Student Status Letter under 'University Services'

You can continue to access your Gradintelligence portal by logging in directly to gradintel.com

If you have any queries about your Gradintelligence account, please contact us:



Student Enquiry Centre, Ground Floor,
Queens' Building, Mile End

Email: studentenquiry@qmul.ac.uk

Tel: +44 20 7882 5005

Website: bit.ly/StatusLetter